



This grant round opens – **Friday, 15 December 2017**

Closure date for this round - **Wednesday, 28 February 2018 at 2300hrs**

(CFA reserves the right to close this round earlier than the above date without notice)

There are anticipated to be three (3) endorsement rounds for 2017/18 - January, February & March 2018.

Minimum grant application is \$10,000.00 per Brigade.

Maximum grant application is \$250,000.00 for collective applications from groups of at least 10 Brigades.

Incomplete applications and/or applications received after the closing date will not be considered.

- All applications must be lodged online - please make contact locally should you require support with this process.
- Applicants will be asked to identify what alternative options for funding have been considered including use of local brigade funds. Joint funding proposals using the grant program and brigade funds will be encouraged.
- Applications should articulate how the investment aligns to overall District/Regional priorities and encourage innovation.
- Applications that duplicate existing CFA programs will not be funded.
- Applications will need to identify if they would require funding for ongoing maintenance and operations and what avenues have been identified to cover such costs.

Applicants should seek funding to undertake local programs, projects and/or initiatives to:

- strengthen operational capability (including equipment & infrastructure)
- respond to community need
- promote health, safety and wellbeing
- build partnerships and collaboration (including with the community)
- undertake transformational change



Priority will be given to applications that seek to:

- improve culture, diversity, inclusion and fairness in CFA
- strengthen volunteer leadership skills
- address local risks, such as rural decline, ageing or community growth
- enhance volunteerism, including recruitment, retention and recognition of volunteers, and making volunteering with CFA a more contemporary experience

Region or District based grants are encouraged where the grant can meet the needs of multiple Brigades and are supported by the relevant Captains.

Due to the complex nature of some requests, there may be a delay in assessing and approving some applications.

Successful and unsuccessful applicants will be advised.

Projects commenced prior to final approval are not eligible.

It is the responsibility of Brigade/District/Region to replace assets acquired under this program.

Successful applicants will be required to follow the acquittal process as advised.

Whilst every effort has been made to ensure accuracy, the format, criteria, structure and assessment process relating to this grant program may change at any time due to circumstances outside of CFA control.

Frequently Asked Questions will be developed further over time with the most commonly asked questions that will hopefully guide you through the process.

If you have any questions in regards to these eligibility criteria, please email grantsprogram@cfa.vic.gov.au and one of our team will respond to your enquiry. If you wish to speak to a grants officer, please include details of the most appropriate phone number/time during business hours for us to call.